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Project / Assignment Title :- Appointment of Consultancy agency for SPMG Bihar State Ganga River Conservation Programme Management Society (Re-Tender)


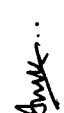

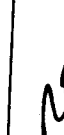

Minutes of Pre- Proposal Meeting

Project / Assignment Title :- Appointment of Consultancy agency for SPMG Bihar State Ganga River Conservation Programme Management Society
Bid No. :- 26

Place :- Room No. 126 Conference Hall UD&HD, GoB

Date:- 15/01/2018 at 3:00 PM

SN	RFP Clause	Query Raised by Bidder	Response by Client / Department
1	<p>Optimize IT Systems.</p> <p>Eligibility Criteria for Participating Consultancy Firm's :- Joint Venture or Association of consultant and Sub-consultant are not permitted under this assignment.</p>	<p>We have realised that the scope of work for this opportunity is vast and there is a requirement of CVs of various key personnel. In that case, we request you to allow joint venture or Association</p>	<p>Acceptable, Joint Venture or Association of consultant are allowed but the financial criteria should be in the ratio of 60:40 means lead firm should meet 60% financial criteria and association partner should meet 40 % financial criteria. Further, Lead firm should have 3 specific assignment experience and JV partner should have 2 specific assignment experience.</p>
2	<p>Availability of professional staff/ experts: having selected the consultant on the basis of, among other things, an evaluation of proposed professional staff, the employer expects to negotiate a contract on the basis of the professional staff named in the proposal. Before contract negotiations, the Employer will require assurance that the professional staff will be actually available. The Employer will not consider substitutions during contract negotiations unless both parties agree makes such substitution unavoidable or for reasons such as death or medical incapacity or if the professional staff has left the organisation</p>	<p>Since the project has a duration of 3 years, there is a possibility that the personnel might leave the organization before completing their tenure. In that case, can we replace the person with same or higher qualified personnel ?</p>	<p>Acceptable, but replaced personnel must have equal or more higher qualification and experience.</p>

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	A Brief description of the consultant's organization and in the case of a consortium/joint venture, of each partner, will be provided in form Tech-2. In the same form, the consultant and in the case of consortium/joint venture, each partner will provide details of experience of assignment which are similar to the proposed assignment as per the terms of reference.	We request you to consider past experience of the lead bidder.	Acceptable
3	A Brief description of the consultant's organization and in the case of a consortium/joint venture, of each partner, will be provided in form Tech-2. In the same form, the consultant and in the case of consortium/joint venture, each partner will provide details of experience of assignment which are similar to the proposed assignment as per the terms of reference.	We request you to consider past experience of the lead bidder.	Acceptable
4	Bid Security of Rs. 2,00,000/- must be submitted along with proposal in the form of DD in favour of " Director BUDA" payable at Patna or in the form of Bank guarantee issued by any schedule bank of India in the name of "Director BUDA" or in the form of fixed deposit receipt (FDR) pledged in the name of director, BUDA	Please Clarify if the bid security and tender cost document draft shall be drawn from nationalized or Private Bank	Shall be from any schedule Bank of India
5	CV Should be igned by the respective experts themselves. Unsigned CV will not be consider for evaluation	Can the CVs be signed by authorised signatory instead of the expert themselves?	CVs can be signed by authorised signatory instead of the expert themselves but subject to organisation should attach consent letter of the expert
6	Team Assistants	We understand that team assistants CVs must may not be provided, but should we included their remuneration in our financial bid .	Team Assistant CV is not required for evaluation purpose but consultant have to submit the CV of Team Assistant at the time of contract agreement.
7	Support staff is to be indicated per category indicate separately staff month rate for each activity separately	Please clarify where we should include support staff's remuneration? is there any separate financial format ?	Initially bidder have to provide 4 Team assistant, if any additional support staff is provided by consultant, this additional cost shall not be borne by the employer.
8	Financial bid query	Will client provide office Space ?	Yes office space shall be provided by employer, if not provided maximum amount Rs 40,000 PM shall be reimbursed including all other amenities like electricity bill and maintenance
9	Financial bid query	Will client provide printing and consumable cost ?	Already given in RFP
10	Department shall not provide any other reimbursable expenditure for any visit like attending of meeting/ work shop outside	Shall the TA/DA include travel inside and outside state ?	Yes TA/DA include travel inside and outside state





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11	state, field visit, etc. during the assignment period. Consultant shall have to incur these expenditure from TA/DA part Consultancy charges 10% of manpower fee	Consultant want to increase this cost 40% instead off 10%	Acceptable consultancy charges up to 20% shall be allowed instead of 10%
Query Raised by All India Institute of Local self government			
1	Joint Venture or Association of consultants and Sub- Consultants are not permitted under this assignment.	We request you to allow Joint Ventures Since this RFP involves lots of manpower and has an extensive scope.	Acceptable, Joint Venture or Association of consultant are allowed but the financial criteria should be in the ratio of 60:40 means lead firm should meet 60% financial criteria and association partner should meet 40 % financial criteria Lead firm should have 3 specific assignment experience and JV partner should have 2 specific assignment experience.
2.	From Tech -2 . In the same Form, the consultant and in the case of a consortium/Joint venture, each partner will provide detail of experience of assignments which are similar to the proposed assignment as per the terms of reference.	Please allow any one bidder to showcase similar assignment to qualify.	Lead firm should have 3 specific assignment experience and JV partner should have 2 specific assignment experience.
3.	Consultancy charges 10% of manpower fee	Please raise the consultancy charges to at least 25% to 40%.	Acceptable consultancy charges up to 20% shall be allowed instead of 10%
SMS Envocare Limited			
1	Joint Venture" means a Consultant which comprises two or more partners each of whom will be jointly and severally liable to the Client for all obligations under the contract. *JV partners/ Consortium/ other association will not be allowed in any circumstances.	It is requested to allow JV to enhance expertise and smooth implementation of the assignment	Acceptable, Joint Venture or Association of consultant are allowed but the financial criteria should be in the ratio of 60:40 means lead firm should meet 60% financial criteria and association partner should meet 40 % financial criteria Further; Lead firm should have 3 specific assignment experience and JV partner should have 2 specific assignment experience.
2	Sealed Completed Proposals will be received at the address mentioned below on any	It is requested to extend the proposal submission date at least 20 days after pre bid	Not Acceptable



 R Anand

 20/11/20



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	working day up to 4:00 PM hours on 30/1/2018 and Technical Proposal of Bids shall be opened on the same day at 04:30 PM hours at Address:	reply.	
3.	CVs of the Professional staff as mentioned in Para 9.4 (d) above signed by the staff themselves or by the authorized representative of the Professional Staff (Form TECH-6 of Section 3). *CV should be signed by the respective experts themselves. Unsigned CV will not be consider for evaluation Graduate of Post Graduate in Environmental Planning/ Environmental Earth Science/ water Resource management with 10 Year's Experience	Please Clarify It is requested to consider scan copy of the CVs signed by respective experts themselves or signed by the authorized representative.	CVs can be signed by authorised signatory instead of the expert themselves but subject to organisation should attach consent letter of the expert
4.	Graduate in Engineering (Civil/IT/Computer), with Specialist course in GIS/Geo informatics with 06 years' Experience.	It is requested to consider the degree of Environmental Science also.	Not acceptable
5.	Graduate or Post Graduate in commerce/ MBA in Finance with 15 years relevant experience in Govt. department/ under takings (Additional qualification of CA shall be preferred)	It is requested to consider the degree of Geography also.	Not acceptable
6.	Graduate or Post Graduate in degree in commerce/ MBA in Finance with 10 years relevant experience in Govt. department/ under takings (Additional Qualification of CA shall be preferred)	It is requested to consider the experience of private organization also.	Acceptable
7.	BE/B-Tech in CS, IT with 06 years relevant experience.	It is requested to consider the experience of private organization also and reduce the required experience to 7 years.	Private organization experience will also be considered, rest not acceptable.
8.	The consultant should have a minimum average annual turnover of Rs. 5(five) Crores during last three years . To be added in eligibility criteria	It is requested to consider the degree of Electronics & Communication also.	Not Acceptable
EPTISA			
1	The consultant should have a minimum average annual turnover of Rs. 5(five) Crores during last three years . To be added in eligibility criteria	Considering the magnitude and size of the project, minimum average annual turnover of the consultant may be increased to 100 Crores. Any international consultancy firm may bid	Not Acceptable
2			Not Acceptable


(Handwritten signatures and initials)


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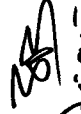
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	through its 100 % Indian Subsidiary and with credentials of parent firm.		Not Acceptable
3	<p>Selection Method</p> <p>As per NGRBA guidelines Page 221 – LCS method is more appropriate for small assignments of standard routine nature where well established practices and standards exist. Page 220 – QCBS is appropriate when the scope of work is precisely defined and TOR are well specified and clear; and an estimate with reasonable precision for the staff time as well as the other inputs and cost required of the consultants can be assessed. Hence, QBCS (90:10 or 80:20) is appropriate for this tender.</p>		Not Acceptable
4	<p>Minimum qualifying criteria is 70 %</p>		Not Acceptable
5	<p>Specific Experience in PMC</p> <ul style="list-style-type: none"> • 3 Assignments - 50 marks • 4 – 8 assignments - 100 marks • More than 8 assignments – 150 marks 	<p>Specific Experience in PMC</p> <ul style="list-style-type: none"> • 3 Assignments (of more than 25 Crores)-150 marks <p>Or,</p> <ul style="list-style-type: none"> • 4 – 8 assignments (of more than 10 crores) – 150 marks <p>Or,</p> <ul style="list-style-type: none"> • More than 8 assignments (of more than 5 crores) – 150 marks 	Not Acceptable
6	<p>Submission date</p>	<p>Keeping the quality of the proposal preparation kindly extend the date by another 3 weeks i.e. 21.02.2018</p>	Not Acceptable


(RASAN KUMAR SHAW)


(AMITESH KR.)


(SOMESH WASTIYA)


(BALDEVI GUNJANI)


19/1/18