

## Corrigendum-1

File No.- 03/नमामि गंगे-06-09/2019/374

Date: - 17/2/2020

**Name of assignment:** Request for Proposal For Appointment of Consultancy Agency for SPMG/ Bihar State Ganga River Conservation & Program Management Society (BGCMS)

**NIT No:** UD&HD/03/Namami Gange-06-09/2019/297

A pre bid meeting was held on 14th Feb, 2020 at 15.00 hrs. The last date for submission of bids has been kept as 24th Feb, 2020 by 15.00 hrs.

The probable bidders raised various queries and made few suggestions in the Tender Document and also sought clarification wrt the ToR and payment provisions mentioned in RFP. These are appended below for reference: -

S.No	RFP Reference	Provision as per RFP	Request for clarification/ Revision/ observations	Clarification/response
1.	Page 14, Data Sheet, Clause 2.6	All available reports related to SPMG/ BGCMS. Office space with furniture and computer hardware will be provided by the employer at Patna.	Please confirm whether all of the following will be provided for running the office at client's cost –  Office space with AC Electricity Internet Connection Desktops/Laptops High-end Desktop for Server LAN ready setup Printer/s Telephone/Fax Peon/Basic Office Staff  Where will the office be located?  <b>(By Stesalit Systems Limited, Kolkata)</b>	<b>To be read as,</b> "All available reports related to SPMG/ BGCMS. Following infrastructure/services will be provided by the Department, <ul style="list-style-type: none"><li>• Office space with Furniture and A.C.</li><li>• Electricity consumption charge</li><li>• Desktops/Laptops</li><li>• Printer</li></ul> Cost of following services will be borne by the Consultancy agency, <ul style="list-style-type: none"><li>• Wireless Internet Setup</li><li>• Internet Bill</li><li>• Telephone/Fax Bill</li><li>• Housekeeping/office boy</li><li>• Consumables &amp; office stationaries</li><li>• Maintenance &amp; Repairing (if required) of hardware and other equipment.</li></ul>

				SPMG office is located at, 7 <sup>th</sup> Floor, Indira Bhawan, West Boring Canal Road (Near Hartali More), Patna, Bihar.
2.	Page 17, Data Sheet, Clause 15.4.3	"Agency should have minimum 05 Years of experience in providing consultancy services to Central / State government departments, or externally aided projects of government departments"	We understand that experience in relevant assignment as per Clause 15.4.4 is asked for. Please specify to avoid confusion. Kindly revise the clause as follows – "Bidders having experience of 03(three) or more successfully completed assignments in holding & managing Project Management Consultancy Services / Technical Assistance Consultancy Services and / or Project Management Unit....." <b>(By Stesalit Systems Limited, Kolkata)</b>	To be read as, <b>"Agency should have experience of 03 or more similar assignments in providing Project Management Consultancy Services / Technical Assistance Consultancy Services and / or Project Management Unit to Central / State government departments, or externally aided projects of government departments."</b>
	Page 18, Data Sheet, Clause 15.4.5	"Bidders having experience of 03 (Three) or more successfully completed assignments. In case of ongoing assignments, the agency should have successfully completed at least 02 years of the assignment for being eligible for opening of financial bid if they meet turnover criteria"		Deleted
	Page 17, Data Sheet, Clause 15.4.4	"Experience in holding & managing Project Management Consultancy Services / Technical Assistance Consultancy Services and / or, Project Management Unit"		Deleted
3.	Page 19, Data Sheet, Clause 17.2	<b>Performance security of 5% of the agreed consultancy fee.</b>	What is the consultancy fee? Is it expert remuneration + consultant's service charges or only consultant's service charges? <b>(By Stesalit Systems Limited, Kolkata)</b>	To be read as, <b>"Performance security of 5% of the agreed consultancy fee + manpower remuneration for three years".</b>
4.	Page 17, Data Sheet, Clause 15.4.4	"The Agency should have a minimum annual turnover of rupees 05 (Five) Crore or above for any three financial years out of FY 2015-16, 2016-17, 2017-18, 2018-19"	We request you to please amend it to "the agency should have annual average turnover of rupees 05(Five) Crore or above for three financial years FY 2016-17, 2017-18, 2018-19"	<b>Accepted. To be read as,</b> <b>"The Agency should have average annual turnover of rupees 05 (Five) Crore or above for any three financial years out of FY 2015-16, 2016-17, 2017-18, 2018-19"</b>

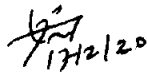

			<b>(By Green design &amp; engg. Services pvt. Ltd, Surat)</b>	
5.	Page 28, Summary of Costs, Note-6,	Cost of Air Travel will be reimbursed by SPMG as per the actuals.	<p>Please confirm timeline of reimbursement.</p> <p>For local travels within state for project monitoring, please confirm that the same would be reimbursed as well? <b>(By Stesalit Systems Limited, Kolkata)</b></p>	<p>Cost of TA/DA (Air Travel, Boarding and lodging) for traveling outside the state for project related work (with approval by competent authority of Dept./SPMG) will be reimbursed on the basis of criteria as decided by SPMG. This cost will not be part of consultancy charges. TA/DA will be reimbursed by SPMG within two months from the date of submission of bills.</p> <p>Cost of local travels for project monitoring within the state will be borne by the selected consultancy agency. Bidders will include this cost in consultancy charges as mentioned in Form Fin-2 of financial proposal.</p>
6.	Page 32, Terms of Reference, Point 6	The agency will be responsible for Inspection, supervision, Monitoring and review of the physical work as well as financial progress.	<p>Can you share an estimated number of visits that might be required on a monthly basis? <b>(By Stesalit Systems Limited, Kolkata)</b></p>	An Approximate no. of Local Travels made by Experts of Present Consultancy Agency in last two years is attached as Annexure-2.
7.	Page 33, Terms of Reference, Point 6	The agency will organize workshops/ Meetings / capacity Building programmes for successful Implementation of NAMAMI GANGE programme.	<p>Please confirm that the client will provide the infrastructure requirement and other expenses of the workshops/ Meetings / capacity Building programmes or that these would be reimbursable? <b>(By Stesalit Systems Limited, Kolkata)</b></p>	It was clarified that the client will provide the infrastructure requirement and other expenses of the workshops/ Meetings / capacity Building programmes. In exceptional cases those requirements may need to be arranged by the Agency and later on it would be reimbursed by SPMG.
8.	Page 34, Clause 7.1, Payment Schedule	The payment for the Input-Based services will be made on monthly basis against the satisfactory services rendered and submission of approved time sheets and MPRs.	<p>Kindly clarify timeline of the payment. <b>(By Stesalit Systems Limited, Kolkata)</b></p>	Payment for the Input-Based services will be made on monthly basis against the satisfactory services rendered. Payment will be released within 60 days after submission of approved time sheets and MPRs.
9.	Page 29, Form FIN-3	Breakdown of Remuneration	<p>Kindly clarify scope of annual increment on this. <b>(By Stesalit Systems Limited, Kolkata)</b></p>	The revision of remuneration if any will be indicated by the department from time to time. In case of increment, the consultancy

				charge to the agency will be calculated on increased remuneration.
10.	Page 34, Clause 7.1, Payment Schedule	The payment for the Input-Based services will be made on monthly basis against the satisfactory services rendered and submission of approved time sheets and MPRs.	Who will the team report to ? How many people will approve the report ? <b>(By Stesalit Systems Limited, Kolkata)</b>	The team will report to the Nodal officer of SPMG/BGCMS. Reports will be approved by a committee headed by Special Secretary.
11.	Para-6, TOR, Page No-33	Selected Agency would be liable to adhere to the Provisions of EPF and ESI applicable as per the rules/laws enforced from time to time.	Kindly clarify if the employer contribution towards the EPF will be from the remuneration of the experts or the consultants have to include this cost in their consultancy charges. <b>(By SMS Envocare Limited, Nagpur)</b>	The cost of Employer contribution towards EPF/ESI (if applicable) as per the rules/laws enforced from time to time will be borne by the consultancy agency. The Agency may include this cost in consultancy charges.
12.	Page 28, Form FIN-2, Note -6 & 7.	Note: 6.) Cost of Air Travel will be reimbursed by SPMG as per the actuals. 7) Boarding/lodging expenses will be reimbursed on the basis of criteria decided by SPMG.	We understand from the RFP that travel expenses and boarding/Lodging expense will be provided for travel made outside the state. We request clarification if the same will be applicable for travel made within Bihar. <b>(By Grant Thornton India LLP, Gurugram)</b>	the cost of TA/DA for traveling outside the state for project related work (by approval of competent authority of Dept./SPMG) will be reimbursed on the basis of criteria as decided by SPMG.  Cost of local travels for project monitoring within the state will be borne by the selected consultancy agency. Bidders will include this cost in consultancy charges as mentioned in Form Fin-2 of financial proposal.  An Approximate no. of Local Travels made by Experts of Present Consultancy Agency in last two years is attached as Annexure-2.
13.	Page 18, Datasheet-15.4(8)	Following are the proof to be submitted with the proposal: - Proof 4- Work order and certificate regarding successful completion of ongoing assignment for minimum two years.	Consultant suggests that work order or certificate in case of on-going project and work order or completion certificate should be permissible as a proof of on-going and completed projects in case of non-availability of certificates. <b>(By Sutra Consulting, Bhubaneswar)</b>	<b>Accepted. To be read as,</b> "Proof 4 - Work order or Work Agreement of the assignments listed in the technical proposal Form 2C."  Proof 5 - Deleted

		Proof 5- Work order and Completion Certificate for completed project if any.		
14.	Page 18, Datasheet-15.4(8)	Proof 6- Declaration on company letter head regarding consultant have not been blacklisted/debarred by the Government Department/organization.	Consultant wants to know whether declaration can be given on simple company letter head or on non-judicial stamp paper. <b>(By Sutra Consulting, Bhubaneswar)</b>	Consultant should submit the declaration on non-judicial stamp paper (min 1000 Rs.)
15.	15.4.3 of Eligibility Criteria for Responsiveness & Evaluation Criteria: Page No-17	3. Agency should have minimum 05 years of experience in providing consultancy services to Central / State government departments, or externally aided projects of government departments.	Experience criteria for the Agency should be reduced to 03 Years. <b>(by KPMG)</b>	<b>Request Accepted. To be read as,</b> "3. Agency should have <b>minimum 03 years</b> of experience in providing consultancy services to Central / State government departments, or externally aided projects of government departments."
16.	Annexure-1	Addition	-	Format for Power of Attorney to be submitted with proposal wherever applicable is annexed.
17.	Page 10, Clause 13	All consultants are required to pay Rs. 10,000 (Indian Rupees Ten Thousand Only) towards Bid Document Fee in the form of demand Draft drawn in favour of "Bihar State Ganga River Conservation & Program Management Society" and payable at Patna. The Bid Document Fee is Non-Refundable.	-	To be read as, "All consultants are required to pay <b>Rs. 1000 (Indian Rupees one thousand Only)</b> towards Bid Document Fee in the form of demand Draft drawn in favour of "Bihar State Ganga River Conservation & Program Management Society" and payable at Patna. The Bid Document Fee is Non-Refundable."
18.	-	The ToR indicates 27 Positions	Consultant understand that the recruitment of these team members will be done in phases. Kindly share the details on the no. of phases and each phase number of positions are to be closed. <b>(By Sutra Consulting, Bhubaneswar)</b>	The selection of experts as per list provided on para-6 of the Section-5 (TOR) of the RFP document for the first time will be done through advertisement by UD&HD and on the basis of recommendations of the screening committee setup by the department. The selected experts will be engaged by the selected agency and will be placed under SPMG. " Subsequent replacements of experts, if required due to termination /resignation

				would be done as per the guidelines/instructions issued by the department from time to time in this regard. The eligibility criteria for all positions are annexed as <b>Annexure-3</b>
19.	Para-6, TOR, Page No-33	Addition	-	The reservation roaster for the post of Team Assistant(4) will be followed as below, Gen-02, EBC-01 and SC-01
20.	Form Fin-1, Financial Proposal Submission Form., Pg. - 27	"This amount is inclusive of the Domestic taxes but exclusive of service tax/ GST"	-	To be read as, "This amount is exclusive of service tax/ GST"

**Note: Except above mentioned queries/suggestions, all other queries/suggestions were heard and rejected.**

  
 17/12/20  
**Special Secretary**  
**Urban Development & Housing Department,**  
**Govt. of Bihar**  


**Annexure-1**

**POWER OF ATTORNEY**

TO WHOM IT MAY CONCERN:

I, undersigned, \_\_\_\_\_, (**Designation**) of (**Company Name**), a Company duly established and existing under the laws of India and having its registered office at \_\_\_\_\_ and corporate office at \_\_\_\_\_, India hereby authorize \_\_\_\_\_, having **valid ID proof detail (Insert)** and whose signature appears hereunder, as my true and lawful attorney for me for submitting the Proposal for the assignment \_\_\_\_\_

In witness whereof, I have hereto set my hand affixed on the date of .....

\_\_\_\_\_  
Name & Signature of Authorized Representative

Yours Faithfully

(**Company Name**)  
Name & Signature of the  
Head of the Organization

**Annexure-2**

**Local Travel (ULB wise) undertaken by SPMG-PMU (April,2018 to December,2019)**

Sr.Nos.	Name of City	No. of Visits (April- December 2018)	Employees	No. of Days	No. of Visits (January- December 2019)	Employees	No. of Days
1	Barh	3	3	3	2	2	2
2	Hajipur	13	18	13	12	16	12
3	Sonepur	4	5	4	39	44	39
4	Mokama	1	1	1	3	3	3
5	Bakhtiyarpur	6	6	6	8	9	8
6	Teghra	4	6	5	5	8	5
7	Maner	2	3	2	5	9	5
8	Barahiya	2	3	2	2	4	2
9	Manihari	1	1	2	4	8	5
10	Buxar	34	37	38	14	20	16
11	Fatuha	3	4	3	5	6	5
12	Khagariya	1	1	2	4	7	4
13	Naugachhiya	-	-	-	3	6	4
14	Danapur	1	1	1	5	14	10
15	Kahalgaon	1	1	2	8	6	3
16	Dighwara	1	1	1	8	10	8
17	Jamalpur	1	1	1	5	8	6
18	Chhapra	1	1	1	10	14	11
19	Sultanganj	12	12	12	6	9	6
20	Munger	14	14	17	14	24	17
21	Begusarai	3	3	3	13	22	15
22	Bhagalpur	13	15	18	16	28	21
23	Patna	55	58	55	50	62	50
25	Samastipur	1	1	1	2	4	2
26	Dhehari onsone.	1	1	1	-	-	-
27	Ekkma Bazar.	1	1	1	-	-	-
28	Mahnar	1	1	1	-	-	-
29	Raxaul	-	-	-	2	1	3
30	Jogbani	-	-	-	1	1	1
31	Narkatiaganj	-	-	-	1	1	1
32	Harinagar	-	-	-	1	1	1
33	Muzaffarpur	-	-	-	1	1	1
34	Doriganj (Saran)	-	-	-	1	1	0
<b>Total</b>		<b>180</b>	<b>199</b>	<b>196</b>	<b>250</b>	<b>349</b>	<b>266</b>



### Annexure-3

S.N	Name Of Post	No of Vacancy	Qualification & Experience
1	Sr. Environmental Planner / water Resources Management Specialist (Unit Head)	1	Graduate or post Graduate in Environmental Planning / Environmental Earth Science/ water Resource management with 10 Years' Experience
2	Environmental Specialist (Ganga)	1	Graduate or post Graduate in Environmental Planning/ Environmental Earth Science/ water Resource management with 08 Years' Experience
3	Assistant GIS Specialist	1	Graduate in Engineering (Civil/IT/Computer), with Specialist course in GIS/ Geo informatics with 06 years' Experience.
4	Finance Director (Unit Head)	1	Graduate or Post Graduate in degree in commerce/ MBA in Finance with 15 years' relevant experience in Govt. department / under takings (Additional qualification of CA shall be preferred)
5	Sr. Financial Management Specialist	1	Graduate or Post Graduate in degree in commerce/ MBA in Finance with 10 years' relevant experience in Govt. department / under takings (Additional qualification of CA shall be preferred)
6	Sr. Procurement Specialist	1	Graduate Degree in Civil Engineering or an MBA (Finance) with 10 years' experience. (MBA in Finance shall be preferred)
7	Monitoring Evaluation (MIE) officer	1	Graduate in Commerce or Science or Arts with 8 years relevant Experience. (Additional qualification of MBA in Finance shall be preferred)
8	Assistant System Analyst	1	BE/ B-Tech in CS, IT with 06 years relevant experience.
9	Communications Manager (Unit Head))	1	MBA or post graduate in Mass Communication, with 15 years' relevant experience. (MBA shall be preferred)
10	Grievance Redressal Officer	1	Graduate in Commerce or Science or Arts with 08 years \ relevant experience. (Additional qualification of MBA shall be preferred)
11	Technical Manager (Unit Head)	1	Graduate or post Graduate in civil Engineering / Infrastructure planning with 15 years' Experience in relevant sector of govt. or govt. under taking
12	Sr. Environmental Engineer & (Waste water segment & Sewerage)	1	Graduate or post Graduate in Environmental planning/ Environmental Earth science/ water Resource Management with 10 years' Experience.
13	Solid waste Management Specialist	1	Graduate or post Graduate in Civil Engineering / Environmental planning with 08 years' relevant experience related to solid waste management work.
14	Sr. Civil Engineer	1	Graduate degree in Civil Engineering with 10 year experience.
15	PPP Specialist	1	Graduate Degree in Civil Engineering or MBA (Finance) with 8 Years' experience. (Additional qualification of CA shall be preferred).
16	Team Assistant	4	Graduate with 4 years' relevant experience, including as program Assistant, Good computer skills (esp. with common office programs for word processing, spread sheets, presentation, internet searches) Good Typing in Hindi & English and communication skills.

S.N	Name Of Post	No of Vacancy	Qualification & Experience
17	DSS Specialist	1	Graduate or Post Graduate in Environmental Planning / Environmental Earth Science / Water Resource Management with 8 years' experience.
18	Procurement Specialist	1	Graduate Degree in Civil Engineering or an MBA (Finance) with 10 years' experience. (MBA in Finance shall be preferred)
19	Enforcement coordinator	1	Relevant degree in (Graduate in Environmental Science or Commerce or Science or Arts) with 8 years' experience.
20	Assistant coordinator facilities	1	Graduate in Commerce or Science or Arts with 10 Years' relevant experience.
21	IT Officer	1	BE/B-Tech in CS, IT with 8 years' relevant experience.
22	Communication participation / outreach coordinator	1	Graduate or Post Graduate in Social Work with 10 years' of relevant experience.
23	RTI Officer	1	Graduate in Commerce or Science or Arts with 10 years' relevant experience.
24	River Front Management specialist	1	Graduate or Post Graduate in Civil Engineering / Urban Planning / Infrastructure Planning / Environmental Planning with 10 years' experience
25	Economic/ Financial Analysis Specialist	1	Graduate or Post Graduate in Economics or Finance or MBA with 8 years' of experience
26	Social Development Specialist (ESMF)	1	Graduate or Post Graduate degree in Social Work with 8 years' experience.
27	Environmental Specialist	1	Graduate or Post Graduation in Environmental Planning / Environment Earth Sciences with 8 years' experience.