

Tender Evaluation Committee Report

Project Title	:	Selection of Field Level Agencies for Preparation of Accounts on Double Entry Accounting System in 77 Urban Local Bodies of Bihar
Consulting Package Number	:	1009 Dated 8/02/2019
Name of Executing Agency	:	Urban Development & Housing Department, (Govt. of Bihar)
Date of Receiving of Technical Proposals	:	25 th February, 2019
Date of Opening of Technical Proposals	:	27 th March, 2019
Date of Technical Committee Meeting	:	15 th May, 2019

1. The Tender Evaluation Committee Members

Following were the members of Consultancy Evaluation Committee for evaluation of Technical Proposals for the assignment:

- I. Sanjay Kumar, Special Secretary, UD&HD.
- II. Shri K D Projjwal, Deputy Secretary, UD&HD.
- III. Shri Somesh Kumar Singh E.E. UD&HD
- IV. Shri Rajesh Kumar Tiwari, S.O., UD&HD

2. Evaluation of eligibility of Technical Proposals

The Consultancy Evaluation Committee carried out the screening of the technical proposals to determine their eligibility against the eligibility criteria specified in the NIT refer to Data sheet for Selection of Field Level Agencies for Preparation of Accounts on Double Entry Accounting System in 77 Urban Local Bodies of Bihar”.

As per NIT/RFP, a bid is to be considered eligible if

1. A Non-refundable Demand Draft of INR5,000/- (Rupees five thousand only) drawn in favor of Director BUDA, payable at Patna is provided in the bid towards the cost of RFP Document.
2. Bid Security (Refundable) of INR 1,00,000/- (Rupees One Lakh only) drawn in favor of Director BUDA, payable at Patna
3. CA Agency should be empanelled with CAG & Registered with ICAI
4. Bidder should have GST registration and PAN No
5. Firm should have minimum 15 years existence as practicing firm.
6. Firm should be partnership firm

- 7. Firm annual turnover of the bidder for the last three financial years should be equal to or greater than Rs. 100 Lakh. [To provide copies of audited Financial Statements for all the 3 years].
- 8. Should have experience of at least five assignment in handling of accounting and financial management service / implementation of DEAS / Pre- Audit Assignment in Urban Local Bodies or Accounting Assignment in PSU.
- 9. Ca Firm should not be blacklisted by UD&HD, BUIDCo and any other department of Govt. of Bihar.
- 10. Agencies have to submit the Notarized self-declaration certificate regarding completion of work.
- 11. Document Proof (Including ICAI Certificate, C&AG Certificate and Audited Financial Statement).

2.1. On the basis of above criteria bids received on or before the last date and time of submission has been evaluated as under:-

Sl. No.	Name of Bidder	Bid Eligibility
Firm-1/5	Agrawal & Dhandhanian	Eligible
Firm-2/5	K K Chanani & Associates	Eligible
Firm-3/5	KRA & Co.	Eligible
Firm-4/5	Sarkar Gurumurthy & Associates	Eligible
Firm-5/5	G K Surekha & Co.	Ineligible

The observations are as under:

2.1.1 In case of firm 5/5 i.e. M/S G K Surekha & Co. Bidder had purchased the tender document, but could not submit the bid on the date of submission of the bid, due to which the bidder is found to be ineligible. (As reflected in Bid details).

Detailed summary sheet of evaluation against their eligibility criteria is attached in Annexure-1

3. Summary of evaluation of eligibility criteria:

With reference to clause 7.3 of Section 2 of RFP, the eligibility criteria is first evaluated as defined in Notice Inviting/Request for Proposals for each bidder. Detailed technical evaluation has been taken up in respect of only those bidders, who met with the prescribed eligibility criteria. All the 4 bidders are eligible to be considered for further evaluation. (Bid evaluation against their eligibility criteria is attached in Annexure-1)

Sl. No.	Name of Bidder	Bid Eligibility
Firm-1/4	Agrawal & Dhandhanian	Eligible
Firm-2/4	K K Chanani & Associates	Eligible
Firm-3/4	KRA & Co.	Eligible
Firm-4/4	Sarkar Gurumurthy & Associates	Eligible

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4. Evaluation of technical proposals as per detailed criteria given in RFP:

4.1. In pursuant to Clause No. 16 of ITC under Section 2 of RFP Document, the evaluation criteria stipulates that the qualifying score for considering the technical proposal is 700 marks out of a total 1000 marks on the basis of their responsiveness to the Terms of Reference as under:

Sl. No.	Criteria	Technical Score
1	General Profile of the firm	200
2	Financial Profile of the firm	400
3	General Experience & similar Experience Assignment	300
4	Experience of firm in implementation of DEAS/ Internal Audit in ULBs of Bihar	100
Total Score		1000

4.2 As per detailed objective assessment based on the information provided by respective bidders; the technical scores secured (out of 1000) under technical proposals are as under:-

S. N.	Name of Bidder	Marks obtain out of 1000
1	Agrawal & Dhandhanian	900
2	K K Chanani & Associates	850
3	KRA & Co.	900
4	Sarkar Gurumurthy & Associates	825

The detailed summary sheet of evaluation against their technical eligibility criteria is attached in Annexure-II

5. Recommendation of Tender Evaluation Committee to Principal Secretary, UD&HD

Based on the evaluation the tender Evaluation Committee recommends that:

(i) All 4 bidders securing technical score of 700 and above may be held technically responsive in the bid.

Sl. No.	Name of Bidder
Firm-1/2	Agrawal & Dhandhanian
Firm-2/2	K K Chanani & Associates
Firm-3/4	KRA & Co.
Firm-4/4	Sarkar Gurumurthy & Associates

(ii) Financial proposals of all technically responsive consultants may be opened.

(iii) Tender Evaluation Committee also recommends that Bid Securities may be returned to in-eligible Bidders.

The meeting ended with vote of thanks

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<p><i>21/5/19</i></p> <p>Rajesh Kumar Tiwary, S.O., UD&HD</p>	<p><i>Singh</i> <i>15/5/19</i></p> <p>Somesh Singh, E.E, UD&HD</p>
<p><i>K.D.</i> <i>15/5/19</i></p> <p>K. D. Projwal, Deputy Secretary, UD&HD</p>	<p><i>Sanjay</i> <i>15.5.19</i></p> <p>Sanjay Kumar, Special Secretary, UD&HD.</p>

Attachments: Annexure 1-Evaluation of eligibility criteria
Annexure 2- Technical Evaluation Sheet