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**Urban Development & Housing Department
Government of Bihar**

Minutes of Departmental Bid Evaluation committee meeting held on dated 03/07/2018 regarding objections received on appointment of Chartered Accountant firm for Internal Audit in 140 ULBs.

Following members of the bid evaluation committee was present in the meeting:-

- Special Secretary, UD&HD
- Joint Secretary Cum Assistant Director, UD&HD
- Chief Engineer, UD&HD
- S.E., UD&HD
- E.E, UD&HD

UD&HD has received four objections petitions in this assignment from Thakur Bhuwnes & Associates, Chanakya Ashok & Co., KRA & Co. and K Hari ji & Co. All the Complains were received before opening of the financial Bid. Objection received from the agencies were discussed and examined on the context of the provisions of the RFP.

Findings:-

SN	Name of complainant	Objection raised	Response
1	Thakur Bhuwnes & Associates	<p>Regarding Consideration for Enhancement of Non- Award Marks in Objective Segment under category of <u>“Qualification and Experience of Team Leader & Other Key members”</u> in evaluation of RFP Document for “Selection of Chartered Accountant firm for internal Audit”</p> <p>The awarded marks to Thakur Bhuwnes & Associates was below of qualifying marks i.e. 700 marks. As per our anticipation and discussion with the official personnel regarding process of point score method to award the marks, we observed that, our marks has been Less awarded in category <u>“Qualification and Experience of Team Leader & Other Key members”</u> which is absolute in Objective Segment nature.</p> <p>In the above mention category there are two part and awarded marks is 400 cumulatively</p> <ol style="list-style-type: none"> 1. For Qualification and Experience of Team Leader – 150 Marks 2. For Qualification and Experience 	<p>At the time of evaluation it was notice that the bidder has not mentioned in Other key members CV employment record information that whether he is partner or not in the bidder firm. Accordingly Bid Evaluation Committee has not allotted the marks of permanent of employment.</p>

		<p>of Other Kay members – 250 Marks</p> <p>In our submitted proposal, we are providing full time permanent employment to the personnel deployed and all the personnel are full time partner of our firm (Attached Constitution Certificate issued by ICAI) and that have adequate qualification and experience which is already mentioned in the submitted CV of the all Personnel. Therefore, it is kind request to you, please consider the issue and re-valueate our proposal on the basis of above mentioned fact on virtue of healthy participation.</p>	
2	Chanakya Ashok & Co.	<p>Clarification Regarding Technical Evaluation Of Our Firm w.r.t. RFP Document for selection Of Chartered Accountants for Internal Audit Of 140 ULBs Of Bihar</p> <p>We have Come to Know that Technical Evaluation Process has been Completed and Our firm has been treated as non- responsive during Technical Evaluation i.e. Our firm M/s Chanakya Ashok & Co, has Obtained less than 700 Marks during the Technical Evaluation .However ,We have Submitted Our Proposal after going through the each and every aspect of the RFP and we are in the firm opinion that our firm is having all the credentials to be technically qualified for the Assignment and we have provided each and every detail with our proposal. In this regards we kindly request you to share our firms technical evaluation details with us so that we may come to know that on what ground our firm has not been selected</p> <p>As we are more than sure that sure that our firm is very much eligible, and we are confident of Scoring more marks than minimum required. We think there may be some error or mistake during the course of Technical Evaluation Which may have caused our firm as Technically Non Responsive Bidder. We Kindly and humbly request you to Kindly re-evaluate our proposal and provide us opportunity to seen on What grounds Our firm is being treated as non – responsive.</p> <p>Moreover, neither technical evaluation details have published on website nor informed to the bidder, so that if any bidder have any queries and clarification regarding</p>	<p>Committee has re-examined the evaluated marks of the firm and found that marks allotted earlier to the firm was correct.</p>

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		the Same may raise With the appropriate authority . We have Come to Know about the Whole technical evaluation process informally from our friends in the CA fraternity	
3	KRA & Co.	Bidders has submitted that, we have participated in reposed to the above mentioned tender title. We want to acknowledge the fact that a clerical mistake was made during provision of Notarized Self Declaration Certificate. The use of word "not" was missing in the statement given we want to emphasise the fact again that our agency is not backlisted by UD&HD, BUIDco and any other department of Government of Bihar. We apologise for the clerical mistake and reconfirm the fact that we are not by any agency and consider our bid for final evaluations.	Bidder has submitted the Notarised Certificate regarding work completion and black listing of firm in this certificate it is clearly mentioned that "our firm has been blacklisted from UD&HD, BUDICo and any other department of Government of Bihar". Accordingly bid evaluation committee has not considered this firm for further evaluation. Further; committee has decided that we cannot change the certified content of the notarised certificate and it is presumed that while taking a Notarised certificate consultant has to take care on all the contents of the certificate.
4	K Hari Ji & Co.	Bidder has submitted that we responded to the above tender. We have come to know that your office has completed the technical evaluation work and is going to open the financial bid very soon but we are sorry to say that we have not received any letter or e-mail from your good office whether our firm has been selected for financial bid or not and if not selected than what is the reason for our firm not qualifying in technical bid. It is general practice in Bihar Government department that after evaluation of technical bid department displays the evaluation sheet over its site in which it mentions the list of firms which have qualified the technical bid and marks obtained by the firms. If any firm has not qualified the technical bid then reason for not qualifying is also mentioned. Time for raising objection is also given to the firms which have not qualified if the firms are not satisfied with the firms obtained by them in the evaluation sheet. And after replying to all the objections received within due date the financial bids are opened. But we are sorry to say that your good office has neither informed us that our firm has not qualified in technical evaluation nor evaluation sheet has	Bidder has not submitted the Self Declaration certificate regarding Black listing of firm. Accordingly this firm has been disqualified at the stage of bid eligibility criteria and not considered for further evaluation.

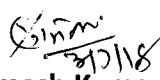
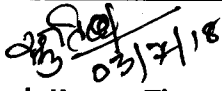

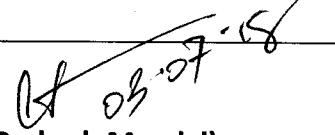
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In the light of the above facts the Bid Evaluation Committee recommends that :-

- Evaluation process was fair & transparent, and the objections petitions raised by the above mentioned all four bidder has not been acceptable.

Hence Evaluation process conducted by Bid Evaluation Committee has been found to be fair & transparent, hence tender activity may be further processed.

Meeting ended with vote of thanks

<p> (Somesh Kumar Singh) EE, UD&HD</p>	<p> (Suresh Kumar Tiwary) SE, UD&HD</p>
<p> (Arbind Kumar) Joint Secretary cum Assistant Director, UD&HD</p>	<p> (Shri Jai Prakash Mandal) Special Secretary, UD&HD</p>